



## National Demolition Association Government Affairs Committee Job Description

*Adopted October 6, 2018*

**Description:** The Government Affairs Committee sets policy positions and advocates for the interests of NDA with regard to policies, laws and regulations that may affect the Association and membership. It is a group of professionals whose task is to assess critical issues and evaluate legislation and regulatory or potential regulatory issues and develop consensus policy positions to guide the NDA National Policy Agenda. The NDA National Policy Agenda is issued each year to present the industry's priorities to federal and state lawmakers and regulatory agencies.

**Time Required:**

- Serve two year term as a committee member
- Attend all monthly committee conference calls
- Attend Annual Legislative Day Fly-In
- Attend Annual Convention and Expo
- Attend at least one additional Board committee meeting

**Key Dates:**

- 2019 National Policy Priorities Deadline, 10/01/2018
- Annual Legislative Fly-In, TBD

**Volunteer Responsibilities:** A committee member shall attend all monthly committee conference calls, serve an active role in all discussions concerning the association, vote on all matters requiring majority approval and represent the committee at all committee conference calls, the Annual Legislative Day Fly-In, Annual Convention and Expo and Board meetings. The Committee shall act as advocate to the general membership on government affairs and public policy.

### **Specific Responsibilities:**

- In coordination with the staff, identify policy solutions to improve the demolition industry and recommend specific legislative efforts
- Develop NDA policy positions on tax and fiscal policy, healthcare, workforce development and permitting and licensing, among other issues
- In coordination with the Safety and Environmental Committees develop NDA policy positions on safety and the environment
- Identify members who will collaborate with staff to provide expertise and testimony in legislative and regulatory matters
- On behalf of the membership, provide input and industry expertise to include during regulatory agency public comment periods
- In conjunction with and at the recommendation of NDA's staff, set specific goals including recommendations regarding key issues to monitor and the launch of potential advocacy campaigns
- Determine issue priorities to develop Annual Legislative Day Fly-In schedule from a short list developed by staff, Government Affairs Committee Chair and (if applicable) sponsor
- In coordination with the Safety and Environmental Committees, collaborate with/participate in regulatory agencies that impact the demolition industry and provide guidance
- Visit members of Congress and regulatory agencies to advocate for NDA priority legislative issues
- Promote grassroots advocacy to increase member participation in influencing legislation and regulations



- Build and deploy a grassroots network to engage NDA members in advocacy at both state and federal levels. Alert members to contact Congress on key legislative issues

**Staff Responsibilities:** NDA staff shall handle all regulatory and legislative research and analysis, including daily issue monitoring, provide government affairs and legal expertise on proposed policy and prepare policy and comment recommendations on behalf of the committee. Staff will develop the Annual Legislative Day Fly-In schedule of events, monitor timelines, income and expenses and provide regular updates to the committee to ensure deliverables and budget goals and met. Staff will also facilitate monthly conference calls for the committee.

**Specific Responsibilities:**

- Manage vendor negotiation, event registration, marketing, onsite staffing and post-event reporting
- Publish NDA articles on advocacy, legislative/regulatory involvement and collaborative efforts with key stakeholders.
- Organize Annual Legislative Day Fly-In
- Monitor national legislative and regulatory issues of importance to NDA, its members, and the profession; as appropriate, organizing public advocacy campaigns regarding these issues
- Represent NDA to legislative and regulatory communities.
- Analyze pending legislation and regulations that impact the demolition industry, taking action as needed
- Collaborate with other Associations, coalitions and partners to support advocacy initiatives
- Communicate actively with NDA's members about issues that may affect the industry.
- Staff and the Committee will work with the organization's other Committees as appropriate
- Provide advocacy training

**Qualifications:**

- Company is an active member of the National Demolition Association
- Interest in program development
- Ability to attract new and existing sponsors and exhibitors
- Knowledge of public policy issues in the demolition industry

**Appointment:** The President shall submit his recommendation for Committee Chair and Committee Membership to the Board of Directors for review and approval prior to the meeting of the Annual Meeting of the Board of Directors held at Convention.