



Good morning, DEMOLITION 2019 Exhibitors!

In preparation for DEMOLITION 2019, please review the following notes and reminders and share with your team members as appropriate.

EXHIBITOR SERVICES MANUAL – Discount Deadline: Friday, March 8

The Exhibitor Services Manual is [available online](#). Show Password: 2019DEMO. You should have received the link to the Exhibitor Services Manual from Brede via email. If you did not receive your User Id and Password please email Brede at csarizona@brede.com. The Manual contains service order forms, [exhibitor critical dates & deadline checklist](#) and shipping information for your use.

EXHIBITOR REGISTRATION – Discount Deadline: Friday, February 1

[Exhibitor registration](#) is available online. You should have received an e-mail from registration@demolitionassociation.com with your login information and company's unique password. If you need this information resent to you please contact registration@demolitionassociation.com.

As a reminder, each exhibitor receives one (1) complimentary full conference registration and complimentary expo only passes for booths that are 400 sq. ft. or larger. Each company has the opportunity to purchase Full Conference and Expo Only passes for additional employees. On or before February 1, 2019, all additional Full Conference Exhibitor Badges can be purchased at the early bird rate of \$775.00/badge and Expo Only passes for \$175.00. After February 1, 2019, additional Full Conference Badges can be purchased at a regular rate of \$850/badge (regular rate, February 1, 2019 – March 21, 2019), and after March 21, 2019 badges can be purchased at the onsite rate of \$950/badge.

Please note: Expo Only passes include access to the Live DEMOLition Event, but do not include meal tickets for the Live DEMOLition Event and access to evening social events. Each event can be purchased for an additional fee and meal tickets can be purchased at the Live DEMOLition Event.

Booth Size	Comp Expo Only Badges
400 sq. ft.	2
500 sq. ft.	3

600 sq. ft.	4
700 sq. ft.	5
800 sq. ft.	6
900 sq. ft.	8
1000+ sq. ft.	10

Hotel Information

NDA has reserved a block of rooms at the Gaylord Rockies Resort and Convention Center in Aurora, Colorado. To take advantage of these rates, please click on the link below and reserve your room today!

Gaylord Rockies Resort and Convention Center

6700 North Gaylord Rockies Boulevard
Aurora, CO, USA 80019

\$285 per night (rate includes \$23 daily resort fee) for single/double occupancy, excluding tax.

[Book your reservation online at the Gaylord!](#)

This rate is available through Thursday, February 28, 2019 or until the block sells out. After this date, rooms can be booked on a space available basis at the prevailing rate.

LEAD RETRIEVAL – Discount Deadline: Friday, March 1

NDA is pleased to offer the option to all exhibitors to purchase Lead Retrieval. [Order online here.](#) The deadline for early discount pricing is March 1, so be sure to submit your order by this date.

SHIPPING INFORMATION

Brede will accept crated, boxed or skidded materials at the advanced warehouse beginning **February 20, 2019**. Material arriving after **March 15, 2019** will be received at the warehouse with an additional after deadline charge. Warehouse receiving hours are 8:00 a.m. – 4:00 p.m., Monday - Friday.

Attached are the advance warehouse and direct to show site shipping labels.

EXPO HOURS

Exhibitor Move-In:

Friday, March 22

Equipment Move-In Only

Brede to send targeted move-in times to equipment exhibitors by end of January.

Saturday, March 23

8:00am – 5:00pm

All exhibits must be set-up by 5:00pm on Saturday, March 23, 2019.

Show Hours:

Saturday, March 23	6:30pm – 8:00pm
Sunday, March 24	10:30am – 5:00pm
Monday, March 25	10:00am – 3:00pm

Exhibitor Move-Out:

Monday, March 25	3:00pm - 8:00pm
Tuesday, March 26	8:00am – 12:00pm

*Hours are subject to change

UPCOMING CRITICAL DATES**Friday, January 25**

- All exhibitors occupying island booths must submit floor plans and/or prospective drawings with dimensions of their booth to NDA for review to ensure compliance with IAEE's Guidelines for Display Rules and Regulations. Please email your booth drawing to exhibit@demolitionassociation.com

Friday, February 1

- NDA Exhibitor Appointed Contractor (EAC) Form due
- Deadline to register at the Exhibitor Full Conference Early Rate (\$775). After this date, rate increases to the Exhibitor Full Conference Regular Rate (\$850)

Wednesday, February 20 – Friday, March 15

- Advance shipments accepted at the Brede warehouse
 - To avoid additional after deadline charges, materials must arrive by March 15, 2019

YOUR NDA SHOW MANAGEMENT TEAM

Click [here](#) for up to date information on DEMOLITION 2019. Do not hesitate to contact us if you need anything prior to the convention.

Contact the NDA Show Management Team at

Mary Gerth, NDA Events Coordinator
exhibit@demolitionassociation.com, 312.673.5594

Ryan Leach, NDA Exhibit and Sponsorship Sales Manager
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